

WOODSIDE PRIMARY SCHOOL

39-41 Prince St, Woodside, Victoria 3874
Telephone 03 5187 1272
Email: woodside.ps@education.vic.gov.au



Principal: *Daniel Phelps*

Dear Parent/Carer,

We are looking forward to another great year of teaching and learning and would like to advise you of Woodside Primary School's parent payment arrangements for 2022.

Please find attached the voluntary financial contributions for Foundation – Grade 6. Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to ensure you that all contributions are voluntary. However, the ongoing support of our families ensures that our school can continue to offer above standard education and support for our students.

Woodside Primary School makes every effort to keep the cost of items and activities to a minimum.

Financial Support for Families

Woodside Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund CSEF
- State Schools Relief
- Centrepay and individual payment plan/arrangements
- Second-hand uniform options

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Daniel Phelps or Kathryn Hands

Ph: 03 5187 1272 | Email: woodside.ps@education.vic.gov.au

Payment Methods

Payments can be made via direct deposit or Centrepay if applicable to you. Where one of these preferred methods is not convenient, payment can be made via cash directly at the office.

Refunds

Requests for refunds must be made in writing and will be assessed on an individual basis in line with the Woodside Primary School Refund Policy. A copy of this policy is available from the school office or on the school website.

For further information on the Department's Parent Payment Policy please go to <https://www2.education.vic.gov.au/pal/parent-payment/policy>

Yours sincerely,

Daniel Phelps
Principal

Travis Dillow
School Council President

CONTRIBUTION SCHEDULE

Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Student Stationary There is a custom stationary pack for each grade level as determined by the classroom teacher to ensure students have the correct resources for learning: These will be ordered by the school and distributed by your classroom teacher to your child at the start of the year, extra items will be distributed to your child during the year as required. Included are pens, pencils, markers, exercise books, glue, highlighters, ruler, sharpener, eraser, student diary and all of the stationary required for the student throughout the year.</p>	\$60.00
<p>Class Supplies & Photocopying Each classroom requires supplies and photocopying for the year, items such as photocopying costs, cover paper, coloured paper and cardboard, post-it-notes, paper squares, tape, staples, blu tack, scissors, whiteboard markers, project construction items, display folders and laminate sheets and classroom tissues. These items are purchased in bulk for student use.</p>	\$20.00
<p>Specialist Subjects All students require consumable items for Art, PE, Music, Science, Sport and classroom cooking activities. This includes items such as paint, all art/craft supplies, workbooks, cooking ingredients, science experiment supplies, sports ribbons and other items.</p>	\$20.00
<p>Literacy and Mathematics Yearly Online Subscriptions Mathletics - \$28 per student Decodable Readers – Literacy - \$12 per student Essential Assessment - Maths & Literacy - \$18 per student</p>	\$58.00
TOTAL	\$158.00

Other Contributions – for non-curriculum items and activities	Suggested Amount
<p>Parent/Carers contributions over the years has made a significant difference to the quality of our programs and excellent range of facilities and resources for our children. We have been able to maintain/care for our school grounds, ensure upkeep of our computer devices to enhance learning opportunities, facilitate literacy with extra library books, our art program with new art smocks as required, supply of materials for our Grade 6 Art Class with Justin Holt, Supply an extensive range of sporting equipment and offer effective first aid for all students.</p>	\$50.00
TOTAL	\$50.00

Extra-Curricular Items and Activities These are optional and provided on a user paid basis. Students will only participate in those they have paid for.	Amount
<p>Camps and Excursions Our regular Camps/Excursion program usually includes the following: School camp for Years 3-6, an overnight sleepover at the school for Preps to Year 2. We also attend approx. 4 local excursions to Yarram and Sale during the year. Yarram Eisteddfod, Water Safety Day, a pool day and a beach day sports carnivals and events. Any costs associated with any these will be communicated and invoiced to parents at a later stage.</p>	TBC
<p>Swimming Program Our swimming program is usually held in term 4. DET and Woodside PS subsidises the program, we also apply for the Sporting Schools grant every year. If successful again in 2022 this program can continue to run without requesting any payments from parents/carers. If there are any payments required to run this program, program cost will be communicated to parents at a later date, if required.</p>	TBC
<p>MUSIC PROGRAM – Years 4 to 6 Woodside PS highly encourages participation in this program. The program is heavily subsidised, and students will only participate if the program is paid for each term. Costs for the Music Program is \$65 per term.</p>	\$65 per term
<p>Year 6 Graduation If your child is in Year 6 you will have the opportunity to purchase a School Jacket for their senior year and at the end of the year participate in Graduation dinner and ceremony. Cost will be communicated to parents at a later stage.</p>	\$45 Jacket Grad dinner cost TBC

Please return the next sheet to the School Office by Friday, 19th November, 2021

Woodside Primary School – 2022 Parent Payment Arrangement

Family Name: _____ Student Name: _____

Please return this completed form (one per child) to the school office by Friday, 19th November, 2021.

Please Note: Woodside Primary School is not requesting payments to be made this year for next year (although you are more than welcome to), we would just like you to complete this form, return it to the office so we know the amount you will be paying so we can budget what we can offer to students in 2022. You are more than welcome to make your payment in 2022.

Please tick items below to confirm contribution for your child in 2022

- | | |
|---|---|
| <input type="checkbox"/> Student stationery for the year \$60 | <input type="checkbox"/> Class supplies \$20 |
| <input type="checkbox"/> Specialist subject supplies \$20 | <input type="checkbox"/> On-line subscriptions \$58 |

NOTE: Your child named above has \$_____ available funding that can be used towards 2022 contributions.

Please tick here to confirm that you would like to utilise this funding for the items ticked above.

School grounds/mowing - School supplies and equipment \$50 (suggested amount)

NOTE: Funding cannot be used for this, please Direct Deposit if paying.

TOTAL you will be contributing \$_____

Please tick payment options below.

Direct Deposit

I will be paying \$ _____ for my 2022 contribution and I will pay via Direct Deposit into the School Bank account.

OR

Centrepay

I will be paying \$ _____ for my 2022 contribution and I would like to set up regular Centrepay payments to the School to go towards this contribution amount.

OTHER

Music Program – 2022 Years 4 to 6 only

My child is in Year 4 to 6 in 2022 and I would like to enrol them into the Music Program. I understand that I will be invoiced \$65 each term and agree to pay this in order for my child to participate.

Graduation – 2022 Year 6 only

My child is in Year 6 in 2022 and I would like order a Year 6 jacket. I understand that I will be invoiced \$45 and agree to pay this in order for my child to have a jacket made for them.

Camps, Excursions and other Extra-Curricular items will be invoiced to families on a user paid basis during the year.

Print Name _____ Signature _____ Date _____

Payment can be made directly to the school using the direct deposit with your family/student name as the reference.

DIRECT DEPOSITS

Account Name: Woodside Primary School

BSB: 633 000 **Account Number:** 164642118

Please include your family/child's name as reference when making any payments.

Parent Payments Policy



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Curriculum Contributions

Items and activities that students use, or participate in, to access the Curriculum, including:

Everyday items that your child will use in the classroom to learn the essential curriculum such as stationery, art supplies, science experiment equipment, cooking ingredients, technology materials.

Other Contributions

Non-Curriculum items and activities to support the daily operation and objectives of Woodside Primary School.

Extra-Curricular Items and Activities

Woodside Primary School offers activities through the year that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These activities are designed to broaden the school experience for your child and involve a minimal charge for your child to participate. These are provided on a user-pays basis.

